



**CTCR Management Committee Meeting  
Meeting Minutes**

Tuesday, September 20, 2022  
Via Teams

Attendance: Drs. A. Allan, G. Bauman, S. Mattonen, S. Penuela, J. Ronald and R. McClelland, K. Scott,  
Regrets: Dr. G. DiMattia, P. Taylor Absent: Dr. A. Parsyan, B. Fleming

**1. Welcome & Additions to Minutes**

Dr. Bauman welcomed everyone to the meeting.

**2. Approval of Meeting Minutes – May 17, 2022**

Please send any updates to GSB or KS. Minutes are approved at this time.

**3. Current Business**

**3.1 R & E Update**

Dr. Sarah Mattonen, R & E Co-Lead reported that the 2022 June 10 event was an overall success with 250 registrants and 220 attendees. Eight oral and seventy-six posters were presented with twenty-two trainees receiving awards. New this year was an informal mentorship session. Overall feedback was positive. There is approximately \$10,000 remaining in this year's budget which can likely be used for the 2023 event. This is likely due to Covid protocols (boxes lunches and no bar) and a local keynote speaker.

**3.2 TIORG Update**

Dr. John Ronald reported the group will reconvene tomorrow for its first meeting of the academic year. Planning has begun for 2022-2023 and a survey was generated and sent to members for feedback. Group may be hosting a fall retreat, a symposium in early February, and quarterly dinner meetings instead of monthly meetings. They hope to formalize the weekly Journal Club to include more labs, and there are plans to create a new website. Several members of the group have applied for a CFI grant and members can apply for the OICR Windows of Opportunity grant.

**3.3 CTCR Renewal**

Draft report has been generated with hopes to submit to an external reviewer by end of October, beginning of November. In order to show the center's potential impact on interdisciplinary collaborations, Dr. Bauman has requested a report from Western Research's, Bibliometrics and Research Impact Analyst to generate a list of all members publications over the last 5 years. Since our center is unique and with a purpose to help generate collaborations, we can put forward that the TIORG was formed as a direct result. We plan on also submitting a report of the TIORG member's publications from its existence to date. **ACTION ITEM: GSB and KS**

**4. New Business**

**4.1 R & E 2023**

Date has been set for Friday June 9, 2023 at Lamplighter Inn. Kimberly to send out "Save the Date". Dr. Bauman to reach out to Dr. Ott to discuss theme and tap potential event co-leads. Organizing team will have remaining \$10,000 from 2022 event to add to budget. **ACTION ITEM: GSB**

#### 4.2 OICR Visit

London will be hosting an OICR Delegation (Laszlo Radvanyi, Christine Williams, Lincoln Stein, Rima Al-Awar, Steven Gallinger, and Rebecca Tamarchak) on Tuesday December 6. The CTCR will be organizing the event. List of potential London attendees and topics to be circulated to the committee before finalizing agenda. Purpose is to highlight London's research projects and create internal dialog between the two institutions. **ACTION ITEMS: GSB and KS to organize event. KS to send out list to members.**

#### 4.3 Research Trainee Observership's

Clinical Observership's are available to research trainees. The CTCR can act as the navigator between the trainees, the clinicians and medical affairs. Information can be added to website. **ACTION ITEMS: KS to review program, add to website, add to OncInsider and forward email to CTCR members.**

#### 4.4 Management Team

September's meeting is generally time to review management team structure and ask members to confirm their commitment, and/or seek suggestions for potential new members. Recent management committee changes include, Dr. Robert Dinniwel leaving the centre, Tom McHugh retiring and Julie Simpson, moving to another position. With renewal process underway and status of the centre uncertain at this time, this item will be differed to the next meeting. **ACTION ITEM: KS to add to next agenda.**

#### 4.5 Community-Engaged Learning (CEL) Project

Dr. Alison Allan reported that she is currently in consultation with LHSC's PFAC (Patient and Family Advisory Council). Dr. Allan is also consulting with UWO's UGME and PGME departments and has proposed a project for the IMS (Interdisciplinary Master's Program) students to engage with PFAC to write a review, curriculum component and proposal. Goal is to publish the results and have the patient perspective added going forward to oncology trainees' courses. CTCR feels this is a great initiative and is happy to potentially sponsor any workshops to educate the community.

#### 5 Next Meeting: Wednesday, 9am, January 11, 2023



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**Dr. Glenn Bauman, Director**

*Kimberly Scott*

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**Kimberly Scott, Coordinator**